



Arabic 4 Kids

Tel.: 07725 039914

Email: info@arabic4kids.co.uk

REGISTRATION FORM

Date of registration: _____

Parent's Details:

	Mother OR Female Legal Guardian	Father OR Male Legal Guardian
Title		
First Name		
Surname		
Address		
Postcode		
Home Phone No.		
Mobile No.		
Emergency Contact No.		
Email address		

Child/Children's Details::

	Child 1	Child 2	Child 3
First Name			
Surname			
Gender (male/female)			
Date of Birth			
Any allergies, medical condition, special needs required			

How did you hear about Arabic4Kids?

Friend

Web Site

Leaflet

Other

Terms and Conditions

These are the terms and conditions between the parent or legal guardian of the child (“you” or “your”), and the school Arabic4Kids (“Arabic4Kids” or “we” or “us” or “our”) which govern the enrolment and attendance of your child at Arabic4Kids.

Arabic4Kids will operate three terms per year, and will follow the venue academic calendar. Classes will be held on Saturdays, during school term-time between 9.30am – 1.30pm.

Arabic4Kids Activities: We aim to provide a children’s school covering four key areas - Recitation of the Quran, reading of the Quran with tajweed and Islamic Studies.

Fees: Please refer to the fees sheet. We reserve the right to increase the fees, at the beginning of an academic year by giving no less than one term’s notice to parents.

Absence: If your child is absent due to illness or for any other reason, no refund or credit can be given.

Child Withdrawal: You agree to give Arabic 4 Kids a minimum of 1 calendar month’s notice to withdraw your child. Your last standing order will be the payment after you have given notice. It is your responsibility to cancel the standing order thereafter

Registration Process: The registration process requires you to provide information about yourself, and your child/children. This information shall be used for planning and administration purposes only, and shall be held in accordance with our confidentiality policies. Each application will be considered on its own merit – we do not discriminate on the basis of gender, religion, ethnic origin, or nationality.

Medical: A First Aider is present at all times to deal with any minor incidents. If there is an emergency situation staff will respond swiftly and with reasonable care and will call the emergency services if required. In the case of allergy sufferers, parents/carers should be aware that we do not accept liability for any emergency situation arising due to allergic conditions such as allergy to nuts, milk, or insect bites, or any other such allergies. It is your responsibility to inform us of any special conditions or allergies that affect your child. You agree that we may disclose any allergies or other medical information in an emergency situation.

Liability: We are not liable for any loss, damages, expenses or costs incurred by you as a result of enrolling your child. Any liability shall be limited to the amount of fees paid for the current term. Nothing in these terms and conditions will limit or exclude any of our statutory required liabilities.

PARENTAL/LEGAL GUARDIAN ACCEPTANCE OF TERMS & CONDITIONS:

I/We undertake to conform to the rules and regulations of the school and agree with the above terms and conditions. I/We take full responsibility for the payment of fees, registration fee and any associated charges.

It is essential that the School be kept informed of changes in address details and other information given in the form overleaf. No responsibility can be taken by the school for non delivery of its communications.

Signed (Parent or Legal Guardian):

Date: